



**City of San Bernardino
Municipal Water Department**

399 Chandler Place
San Bernardino, CA 92408
<http://www.sbcitywater.org>

*President Cecilia "Toni"
Callicott*

Commissioners

*Wayne Hendrix
David Mlynarski
Rikke Johnson
Thomas Brickley*

MINUTES

FOR THE
WATER BOARD OF THE CITY OF SAN BERNARDINO

JANUARY 11, 2022

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, January 11, 2022, via web-conference and livestream via YouTube.

ROLL CALL

Attendee Name	Title	Status	Arrived
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Present	9:30 AM
David Mlynarski	Board Member	Present	9:30 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Absent	9:30 AM
Miguel Guerrero	General Manager	Present	9:30 AM

- 1. ANNOUNCEMENTS BY THE BOARD:** None.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

4. CONSENT CALENDAR – ITEMS 4A THROUGH 4E:**A. PAYROLL:**

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Sewer Collections</u>	<u>Total</u>
Claims:299536- 299830 Accounts Payable Gross Payroll	\$1,250,803.72	\$1,743,979.27	\$170,723.99	\$3,165,506.98
11/08/21 – 11/21/21 and 12/06/21 – 12/19/21	<u>619,352.30</u>	<u>443,011.22</u>	<u>142,992.82</u>	<u>1,205,356.34</u>
TOTALS	<u>\$1,870,156.02</u>	<u>\$2,186,990.49</u>	<u>\$313,716.81</u>	<u>\$4,370,863.32</u>

Payroll for the pay periods beginning December 20, 2021 through January 2, 2022, and January 3, 2022 through January 16, 2022.

B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

C. MINUTES: December 14, 2021.

D. EXTENSION OF RESOLUTION NO. 2021-014 - AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS: On December 14, 2021, the Water Board approved Resolution No. 2021-014, authorizing remote teleconference meetings of the legislative bodies of the San Bernardino Municipal Water Department.

Section 4 states that “the Water Board may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).”

Due to the rise of COVID-19 cases throughout California, it was necessary for the Water Board to continue to meet via teleconference.

MOTION: Extend the application of Resolution No. 2021-014, authorizing remote teleconference meetings for an additional thirty (30) days, as submitted.

E. NOTICE OF COMPLETION – CONTRACT NO. 1734 - GRANULAR ACTIVATED CARBON (GAC) VESSELS AND APPURTENANCES PROTECTIVE COATING PROJECT: Staff completed a final inspection of the contract work performed by Harbor Coating and Restoration for the Granular Activated Carbon (GAC) Vessels and Appurtenances Project and recommended acceptance of the project.

MOTION: Approve the project with a Final Acceptance date of September 1, 2021 and directed staff to file a Notice of Completion, as submitted.

RESULT: APPROVED 5-0 BY ROLL CALL VOTE
MOVER: R. Johnson
SECONDER: W. Hendrix
ABSTAINED: N/A
ABSENT: N/A

END OF CONSENT CALENDAR

5. **ELECTION OF OFFICERS:** In accordance with the City of San Bernardino Board, Commission, and Citizen Advisory Committee Bylaws (Bylaws), Article I, Section 1, the officers of the Water Board shall include a President and Vice President. In addition, Article I, Section 2, of the Bylaws stated that officers shall be elected by a majority of the commissioners present at the first regular meeting in January.

The current officers of the Water Board were Toni Callicott, President, and Wayne Hendrix, Vice President.

Commissioner Mlynarski motioned to reappoint President Callicott and Vice-President Hendrix for another term.

President Callicott and Vice-President Hendrix thanked the Water Board Commissioners for this honor.

MOTION: Toni Callicott and Wayne Hendrix were reappointed as President and Vice-President, respectively, in accordance with the *City of San Bernardino Board, Commission, and Citizen Advisory Committee Bylaws*.

RESULT: APPROVED 5-0 BY ROLL CALL VOTE
MOVER: D. Mlynarski
SECONDER: T. Brickley
ABSTAINED: N/A
ABSENT: N/A

6. **PROPOSED WATER AND WASTEWATER RATE ADJUSTMENTS:** At the January 11, 2022 Water Board Regular Meeting, Raftelis and Department staff presented proposed water and wastewater rates for FY 2022 – FY 2026.

Commissioner Johnson requested that the acronyms on pages 19-20 of the presentation be changed to the full names on the table listed.

The Water Board thanked General Manager Guerrero, Director Mouser, Finance staff, and Raftelis for an excellent presentation.

Jarb Thaipejr, City Manager for the City of Loma Linda, thanked Department staff for working closely with the City of Loma Linda and looked forward to a continued good working relationship with the Water Board and Department.

MOTION: Approve the date of March 8, 2022, for a Public Hearing to be held in the Norman F. Feldheim Central Library, 555 W. 6th Street, San Bernardino, CA 92410, at 9:30 a.m., to hear public comments relative to the proposed water and wastewater rate increases. Staff was authorized to send an official Notice of Public Hearing to all property owners.

RESULT:	APPROVED 5-0 BY ROLL CALL VOTE
MOVER:	T. Brickley
SECONDER:	R. Johnson
ABSTAINED:	N/A
ABSENT:	N/A

7. REPORTS:

A. Report of the President – None.

B. Report of the Commissioners – None.

C. Report of the Directors:

1. Director Stewart stated that the Department was recognized by resolution from the State Water Resources Control Board and the California Water Quality Monitoring Council for its voluntary contributions to monitoring for Covid-19 in wastewater (Resolution Nos. 2021-0049 and 2021-0001 attached).
2. Director Miller stated that the State Water Resources Control Board adopted new emergency regulations regarding the drought and that the Department was already in alignment with those new regulations.

Director Miller stated that Water Utility and Water Quality staff would be attending an eight (8) part lead and copper revision webinar in February 2022, in order to ensure the Department was in full compliance with the new Lead and Copper Rule.

3. Deputy General Manager Ohama stated that the 2022 Water Department calendars were mailed to residents and thanked Devin Arciniega for her work on the calendars.

Deputy General Manager Ohama stated that the Department received over \$1.03 million from the State Water Resources Control Board Water Bill Arrearage Program, which would be applied to 3,048 accounts that were currently in arrears due to the pandemic.

Deputy General Manager Ohama introduced the new Information Technology Manager, Frank Rich, to the Water Board.

D. Report of the General Manager –

1. General Manager Guerrero provided a COVID-19 update to the Water Board. San Bernardino County current case rate per 100,000 was approximately 150 and climbing, and the positivity rate was 32% and also rising.
2. General Manager Guerrero stated that the Department was feeling the impact of the December/January surge and that there have been thirty-three (33) positive cases since the Board last met. Approximately 20% of Department staff was impacted either by positive results or exposure.

General Manager Guerrero thanked Deputy General Manager Ohama and Frank Salazar, Safety Manager, for leading the effort of tracking and recording COVID-19 cases within the Department.

3. General Manager Guerrero stated that the Department was continuing to provide excellent service to the community, despite the impact felt from the recent climb in COVID-19 cases.
4. General Manager Guerrero stated that the Department was awarded a \$2 million grant from the Department of Water Resources – The Urban and Multi-Benefit Drought Relief Grant Program, for its advanced meter infrastructure (AMI Program). This grant was in addition to the \$500,000 that was awarded within the last year.

General Manager Guerrero thanked Sudi Shoja, Devin Arciniega, and all staff that helped put together the grant package for this grant.


President Callicott asked who would qualify for the new meters.

General Manager Guerrero stated that the AMI Program was multi-phased and that the Department identified an area that would affect approximately one quarter of the Department's meter for Phase I, but eventually the whole system would be converted to smart meters.

Thomas Rice, City Attorney Counsel, congratulated President Callicott and Vice-President Hendrix on their reappointment.

8. **ADJOURNMENT:**

The next regular meeting of the Water Board was scheduled for 9:30 a.m., January 25, 2022, via web-conference.

By: 

Miguel J. Guerrero, P.E.
General Manager