



**City of San Bernardino  
Municipal Water Department**

399 Chandler Place  
San Bernardino, CA 92408  
<http://www.sbcitywater.org>

*President Cecilia "Toni"  
Callicott*

**Commissioners**

*Wayne Hendrix  
David Mlynarski  
Rikke Johnson  
Thomas Brickley*

**MINUTES**

FOR THE  
WATER BOARD OF THE CITY OF SAN BERNARDINO

**FEBRUARY 8, 2022**

**CALL TO ORDER**

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, February 8, 2022, via web-conference and livestream via YouTube.

**ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Absent	N/A
David Mlynarski	Board Member	Present	9:30 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Absent	N/A
Miguel Guerrero	General Manager	Present	9:30 AM

- 1. ANNOUNCEMENTS BY THE BOARD:** None.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

**4. CONSENT CALENDAR – ITEMS 4A THROUGH 4D:****A. PAYROLL:**

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Sewer Collections</u>	<u>Total</u>
Claims:299968-300138				
Accounts Payable	\$1,002,431.84	\$700,872.85	\$44,175.89	\$1,747,480.58
Gross Payroll				
01/03/22-	<u>310,839.10</u>	<u>228,628.70</u>	<u>76,244.81</u>	<u>615,712.61</u>
01/16/22				
TOTALS	<u>\$1,313,270.94</u>	<u>\$929,501.55</u>	<u>\$120,420.70</u>	<u>\$2,363,193.19</u>

Payroll for the pay period beginning January 31, 2022 through February 13, 2022.

**B. CONTRACTS AND BILLS:** Contracts and bills presented at this meeting.

**C. MINUTES:** January 25, 2022.

**D. EXTENSION OF RESOLUTION NO. 2021-014 - AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS:** On December 14, 2021, the Water Board approved Resolution No. 2021-014, authorizing remote teleconference meetings of the legislative bodies of the San Bernardino Municipal Water Department.

Section 4 states that “the Water Board may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).”

Due to the rise of COVID-19 cases throughout California, it was necessary for the Water Board to continue to meet via teleconference.

**MOTION:** Extend the application of Resolution No. 2021-014, authorizing remote teleconference meetings for an additional thirty (30) days, as submitted.

<b>RESULT:</b>	<b>APPROVED 3-0 BY ROLL CALL VOTE WITH 2 ABSENT</b>
<b>MOVER:</b>	R. Johnson
<b>SECONDER:</b>	D. Mlynarski
<b>ABSTAINED:</b>	N/A
<b>ABSENT:</b>	W. Hendrix, T. Brickley

**END OF CONSENT CALENDAR**

5. **CONTRACT 1722 – PCL CONSTRUCTION, INC. – CHANGE ORDER NO. 15 – 1110.2 RESULTANT PROJECTS CONSTRUCTION PROJECT (CO 00199, 00200 AND 00201):** On March 10, 2020, the Water Board entered into Contract No. 1722 with PCL Construction, Inc. (PCL) for construction of the 1110.2 Resultant Projects. This project combined construction of three (3) major elements of the greater Digester Gas Beneficial Use (DGBU) Program into a single design and construction package. The three (3) elements were as follows: Flare Replacement Project, Blower Decentralization Project, and Digester Gas Holder Project.

Change Order No. 15 in the amount of \$83,098.06 was prepared and the funding sources for this Change Order were C.O. 00200, *Blower Decentralization Project* and C.O. 00201, *Digester Gas Holding Project*, which had enough funds available for this change.

**MOTION:** Approve Change Order No. 15 to Contract No. 1722 with PCL Construction, Inc., in the amount of EIGHTY-THREE THOUSAND NINETY-EIGHT AND 06/100 DOLLARS (\$83,098.06). The General Manager was authorized to execute the change order.

**RESULT: APPROVED 3-0 BY ROLL CALL VOTE WITH 2 ABSENT**

**MOVER:** D. Mlynarski

**SECONDER:** R. Johnson

**ABSTAINED:** N/A

**ABSENT:** W. Hendrix, T. Brickley

6. **REPORT ON WATER DEPARTMENT INVESTMENTS – QUARTER ENDING DECEMBER 31, 2021:** Staff recommended that the Water Board receive and file the Investment Report for the quarter ending December 31, 2021. (INFORMATION ITEM ONLY)

7. **REPORTS:**

A. **Report of the President – None.**

B. **Report of the Commissioners – None.**

C. **Report of the Directors:**

1. Director Stewart thanked John Branch, Electrical Services Superintendent, for his hard work coordinating natural gas core rates with Fuel Cell Energy in order to maintain current rates and keep under the natural gas use limits.
2. Director Miller stated that that Water Utility and Water Quality staff attended the first of an eight (8) part lead service lateral revision symposium on February 2, 2022, in order to ensure that the Department was in full compliance with the new revisions and rules.

**D. Report of the General Manager –**

1. General Manager Guerrero provided a COVID-19 update to the Water Board. San Bernardino County current case rate was approximately eighty-three (83) per 100,000 and the positivity rate was thirteen percent (13%) and was continuing to trend downward.
2. General Manager Guerrero stated that the Department had one (1) positive case so far in February and that out of one hundred fifteen (115) total positive cases since the beginning of the pandemic, forty-eight (48) were in January 2022.

General Manager Guerrero stated that the Department was hopeful that the downward trend would continue as the month goes on.

3. General Manager Guerrero stated staff conducted its first Rate Hearing community meeting at the Norman F. Feldheim Central Library on January 31, 2022.

General Manager Guerrero stated that roughly seven (7) or eight (8) residents attended and the meeting was recorded and would be posted on the Rate 2022 website for residents that were unable to attend any future meetings.

General Manager Guerrero stated that due to a number of great questions from the community meeting, a Frequently Asked Questions (FAQ) section was now accessible on the Department's Rate 2022 page on the website.


General Manager Guerrero stated that staff would be attending the North End Neighborhood Association (NENA) meeting on February 10, 2022 to provide a rate update to the NENA members.

General Manager Guerrero stated that the next community meeting would be held on February 15, 2022 at Middle College High School.

General Manager Guerrero stated that unless there were requests for more community meetings or from neighborhood associations, the next step would be the public hearing on March 8, 2022, during the Water Board Regular Meeting.

**10. ADJOURNMENT:**

The next regular meeting of the Water Board was scheduled for 9:30 a.m., February 22, 2022, via web-conference.

By:   
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Miguel J. Guerrero, P.E.  
General Manager