



**City of San Bernardino  
Municipal Water Department**

399 Chandler Place  
San Bernardino, CA 92408  
<http://www.sbcitywater.org>

*President Cecilia "Toni"  
Callicott*

**Commissioners**

*Wayne Hendrix  
David Mlynarski  
Rikke Johnson  
Thomas Brickley*

**MINUTES**

FOR THE  
WATER BOARD OF THE CITY OF SAN BERNARDINO

**MARCH 8, 2022**

**CALL TO ORDER**

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, March 8, 2022, at the Norman F. Feldheym Central Library, 555 W 6th St, San Bernardino, CA 92410.

**ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Present	9:30 AM
David Mlynarski	Board Member	Present	9:30 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Present	9:30 AM
Miguel Guerrero	General Manager	Present	9:30 AM

- 1. ANNOUNCEMENTS BY THE BOARD:** None.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** There were four (4) speaker requests for Item 5 that were addressed during the Public Hearing.

**4. CONSENT CALENDAR – ITEMS 4A THROUGH 4D:****A. PAYROLL:**

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Sewer Collections</u>	<u>Total</u>
Claims:300352-300531				
Accounts Payable	\$758,139.30	\$1,041,789.66	\$15,765.28	\$1,815,694.24
Gross Payroll				
01/31/22-02/13/22	<u>310,842.16</u>	<u>223,658.46</u>	<u>76,217.39</u>	<u>610,718.01</u>
TOTALS	<u>\$1,068,981.46</u>	<u>\$1,265,448.12</u>	<u>\$91,982.67</u>	<u>\$2,426,412.25</u>

Payroll for the pay period beginning February 28, 2022 through March 13, 2022.

**B. CONTRACTS AND BILLS:** Contracts and bills presented at this meeting.

**C. MINUTES:** February 22, 2022.

**D. EXTENSION OF RESOLUTION NO. 2021-014 - AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS:** On December 14, 2021, the Water Board approved Resolution No. 2021-014, authorizing remote teleconference meetings of the legislative bodies of the San Bernardino Municipal Water Department.

Section 4 states that “the Water Board may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).”

Due to the rise of COVID-19 cases throughout California, it was necessary for the Water Board to continue to meet via teleconference.

**MOTION:** Extend the application of Resolution No. 2021-014, authorizing remote teleconference meetings for an additional thirty (30) days, as submitted.

<b>RESULT:</b>	<b>APPROVED 5-0 BY ROLL CALL VOTE</b>
<b>MOVER:</b>	D. Mlynarski
<b>SECONDER:</b>	W. Hendrix
<b>ABSTAINED:</b>	N/A
<b>ABSENT:</b>	N/A

**END OF CONSENT CALENDAR**

**PUBLIC HEARING**

- 5. PROPOSED WATER AND WASTEWATER RATE ADJUSTMENTS EFFECTIVE APRIL 1, 2022:** On January 11, 2022, the Water Board approved the date of March 8, 2022, to conduct a public hearing for public comments relative to the proposed rate adjustments for water and wastewater rates and to consider adoption of a resolution to approve proposed adjustments. All customers and property owners of record within the Department's service area were mailed a Notice of Public Hearing as required by Proposition 218. In addition, two public outreach meetings were held throughout the City of San Bernardino and a rate page was created on the Department's website to ensure that the Department provided information about the proposed increase in advance of today's hearing.

***RESOLUTION OF THE WATER BOARD OF THE CITY OF SAN BERNARDINO, CALIFORNIA, ESTABLISHING RATES FOR WATER AND WASTEWATER SERVICES***

Cynthia Mouser, Director of Finance, and Miguel Guerrero, General Manager, gave a presentation to the Water Board regarding the financial condition of the Department, as well as current and proposed rates. Lutfi Kharuf, Partner, Best Best & Krieger, read out the requirements of Article XIII D Section 6 of the California Constitution, commonly known as Proposition 218.

President Callicott opened the Public Hearing at 10:08 a.m. to review and receive comments relative to the proposed rate adjustments for water and wastewater rates and to consider adoption of a resolution to approve proposed adjustments.

Jane Ruble, Susan Longville, David Lim, and James Clayton spoke on this item.

Written formal opposition was received from 9 property owners by the Secretary. The Public Hearing was closed at 10:28 a.m.

President Callicott thanked the Water Board, the community for their participation, and Department staff for all of their hard work on this item.

**MOTION:** Adopt Resolution No. 2022-004, establishing rates for Water and Wastewater Services commencing April 1, 2022, through July 1, 2025.

<b>RESULT:</b>	<b>APPROVED 5-0 BY ROLL CALL VOTE</b>
<b>MOVER:</b>	R. Johnson
<b>SECONDER:</b>	D. Mlynarski
<b>ABSTAINED:</b>	N/A
<b>ABSENT:</b>	N/A

6. **REPORTS:**

A. **Report of the President** – President Callicott stated that Director Mouser and staff did a tremendous amount of work and the community and neighborhood association meetings were comprehensive and informative.

B. **Report of the Commissioners** – None.

C. **Report of the Directors:**


1. Director Mouser thanked the Water Board for its support during the rate process and thanked General Manager Guerrero and staff for being supportive throughout this process.

D. **Report of the General Manager** –

1. General Manager Guerrero thanked the Water Board, Director Mouser, Raftelis, and Best Best & Krieger for all of their hard work and support throughout this year long process.

7. **ADJOURNMENT:**

The next regular meeting of the Water Board was scheduled for 9:30 a.m., March 22, 2022, via web-conference.

By:   
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Miguel J. Guerrero, P.E.  
General Manager