



**City of San Bernardino
Municipal Water Department**

399 Chandler Place
San Bernardino, CA 92408
<http://www.sbcitywater.org>

*President Cecilia "Toni"
Callicott*

Commissioners

*Wayne Hendrix
David Mlynarski
Rikke Johnson
Thomas Brickley*

MINUTES

FOR THE
WATER BOARD OF THE CITY OF SAN BERNARDINO

APRIL 11, 2023

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, April 11, 2023, in-person and livestream via YouTube.

ROLL CALL

Attendee Name	Title	Status	Arrived
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Present	9:30 AM
David Mlynarski	Board Member	Present	9:30 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Absent	N/A
Miguel Guerrero	General Manager	Present	9:30 AM

- 1. ANNOUNCEMENTS BY THE BOARD:** None.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

4. CONSENT CALENDAR – ITEMS 4A THROUGH 4D:

A. PAYROLL:

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Sewer Collections</u>	<u>Total</u>
Claims:305220-305387				
Accounts Payable	\$1,091,585.59	\$632,824.59	\$18,243.89	\$1,742,654.07
Gross Payroll				
03/13/23-	<u>\$308,805.84</u>	<u>\$230,722.79</u>	<u>\$77,548.18</u>	<u>\$617,076.80</u>
03/26/23				
TOTALS	<u>\$1,400,391.43</u>	<u>\$863,547.38</u>	<u>\$95,792.07</u>	<u>\$2,359,730.87</u>

Payroll for the pay period beginning March 27, 2023 through April 9, 2023.

B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

C. MINUTES: March 28, 2022.

D. APPROVAL OF REVISION OF THE COVID-19 SAFETY POLICY: The Injury Illness Prevention Program (IIPP) and the Safety COVID-19 plan were updated to reflect the latest regulations from the State of California Department of Industrial Relations and California Department of Public Health. The goal of the revisions was to minimize the risk of transmission of COVID-19 through our policy and procedures.

MOTION: Approve revision of the Injury and Illness Prevention Program and the COVID-19 Safety Policy, as submitted.

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: D. Mlynarski
SECONDER: R. Johnson
ABSTAINED: N/A
ABSENT: T. Brickley

DISCUSSION ITEMS

5. AMENDMENT OF RULE AND REGULATION NO. 5 - NEW SERVICE AND INSTALLATIONS AND WATER CAPACITY CHARGES AND RULE AND REGULATION NO. 25 - CONNECTION WITH SANITARY SEWER COLLECTION SYSTEM AND ASSOCIATED FEES/CHARGES: On March 8, 2020, the Water Board approved Resolution No. 973 and implemented the various Department service fees and charges and amended Rule and Regulation Nos. 5, 6, 8, 10, 16, 18, 20, and 22 and Sewer Service Application.

Proposition 4 outlined limits on “fee services” that state that fee services could not exceed the “costs reasonably borne” by the agency (Department) to provide the related service and became Article XIII B of the State Constitution on July 1, 1980. This proposition addressed all revenues and established a limit on the growth of tax revenues.

Department staff modified its existing Rule and Regulation Nos. 5 and 25 to include an Easement by Separate Instrument Process fee consistent with Resolution No. 973, Proposition 4, and Article XIII B. Staff took the opportunity to do a full review of these Rules and Regulations and updated as necessary.

There was no fiscal impact to the Department.

MOTION: Adopt Resolution No. 2023-005, amending Rule and Regulation No. 5 - New Service and Installations and Water Capacity Charges and Rule and Regulation No. 25 - Connection with Sanitary Sewer Collection System and Associated Fees/Charges including the Easement by Separate Instrument Process fee.

RESULT:	APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER:	R. Johnson
SECONDER:	D. Mlynarski
ABSTAINED:	N/A
ABSENT:	T. Brickley

6. REPORTS:

A. Report of the President – None.

B. Report of the Commissioners – None.

C. Report of the Directors –

1. Director Miller reported that the weed abatement using goats began and was currently being conducted by the Hilltop Restaurant area.
2. Director Miller reported that the EPA conducted the five (5) year inspection for fourteen (14) of the Department’s sites from the Consent Decree on April 7, 2023.

Director Miller stated that the EPA were pleased with the results of the inspection.

3. Deputy General Manager Ohama reported that management would begin the negotiations process with IBEW on behalf of the General Unit employees on Thursday, April 13, 2023.

Deputy General Manager stated that management was continuing the negotiations process with the Mid-Manager Association.

D. Report of the General Manager –

1. General Manager Guerrero stated that he and Devin Arciniega would be attending a Townhall Meeting, hosted by Ward 1 Councilmember Ted Sanchez, at Viva La Boba on Tuesday, April 11, 2023.
2. General Manager Guerrero stated that the transfer of The School of Hope site was completed and that the City was looking at surrounding areas, including the Community Garden and vacant land just north of the School of Hope site, as expansion areas for a proposed homelessness center.
3. Dedication of the Myra Elder Mt. View and 31st Street well site coordinated with the Community Builders Neighborhood Association for April 12th at 4:00pm at the well site.


7. **PERRIS HILL RESERVOIR SITE VISIT:** Perris Hill Reservoir had undergone seismic retrofits and was near completion. The Water Board, Department staff, and any members of the public toured the reservoir and its recent upgrades.

The tour began at the Fiscalini Field parking lot, located at 1135 E. Highland Avenue, San Bernardino, CA 92404 at 10:00 a.m. Transportation was provided to the reservoir site. **(NO BACK-UP INFORMATON)**

8. **ADJOURNMENT:**

The meeting was adjourned at the Perris Hill Reservoir Site by President Callicott.

The next regular meeting of the Water Board was scheduled for 9:30 a.m., April 25, 2023 at the Margaret H. Chandler Water Reclamation Plant, located at 399 Chandler Place, San Bernardino, CA, 92408.

By: 
Miguel J. Guerrero, P.E.
General Manager