



**City of San Bernardino
Municipal Water Department**

399 Chandler Place
San Bernardino, CA 92408
<http://www.sbcitywater.org>

*President Cecilia "Toni"
Callicott*

Commissioners

*Wayne Hendrix
David Mlynarski
Rikke Johnson
Thomas Brickley*

MINUTES

FOR THE
WATER BOARD OF THE CITY OF SAN BERNARDINO

APRIL 12, 2022

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, April 12, 2022, in-person, via web-conference, and livestream via YouTube.

ROLL CALL

Attendee Name	Title	Status	Arrived
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Absent	N/A
David Mlynarski	Board Member	Present	9:30 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Absent	N/A
Miguel Guerrero	General Manager	Present	9:30 AM

- ANNOUNCEMENTS BY THE BOARD:** Commissioner Johnson announced that on April 9, 2022, Akoma Unity Center held a College and Career Resources event and commended Devin Arciniega, Water Conservation/Public Affairs Coordinator, for representing the Water Department very well and who was a perfect example of how an internship could lead to a rewarding career with the Department.

Commissioner Johnson announced that he attended the Mayoral Forum on April 11, 2022, hosted by the Northwest Redevelopment Project Area Committee at the Woodward Leadership Academy and that former Mayor Judith Valles was in attendance and looked very well.

- PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.

3. **PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.
4. **CONSENT CALENDAR – ITEMS 4A THROUGH 4E:**

A. PAYROLL:

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Sewer Collections</u>	<u>Total</u>
Claims:300700- 300848				
Accounts Payable	\$1,297,651.01	\$597,484.61	\$241,930.44	\$2,137,066.06
Gross Payroll				
03/14/22- 03/27/22	<u>313,075.35</u>	<u>216,722.82</u>	<u>74,065.90</u>	<u>603,864.07</u>
TOTALS	<u>\$1,610,726.36</u>	<u>\$814,207.43</u>	<u>\$315,996.34</u>	<u>\$2,740,930.13</u>

Payroll for the pay period beginning March 28, 2022 through April 10, 2022.

B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

C. MINUTES: March 22, 2022.

D. EXTENSION OF RESOLUTION NO. 2021-014 - AUTHORIZATION OF REMOTE TELECONFERENCE MEETINGS: On December 14, 2021, the Water Board approved Resolution No. 2021-014, authorizing remote teleconference meetings of the legislative bodies of the San Bernardino Municipal Water Department.

Section 4 stated that “the Water Board may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).”

Due to the fluctuation of COVID-19 cases throughout California, it was necessary for the Water Board to continue to meet via teleconference.

MOTION: Extend the application of Resolution No. 2021-014, authorizing remote teleconference meetings for an additional thirty (30) days, as submitted.

E. AMENDMENT OF POLICY 10.130 - OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST: Water Department staff recently reviewed the OPEB Investment Policy with its OPEB financial advisor to ensure accountability, effectiveness, and consistency; and to ensure the policy was current with investment strategies for the City of San Bernardino Municipal Water Department Other Post-Employment Benefits Trust OPEB Trust (Trust).

Implementation of the OPEB Investment Policy was necessary to ensure the Department was complying with all fiduciaries, prudence, due diligence, and legal requirements for the Trust.

MOTION: Approve the adoption of Policy 10.130- OPEB Investment Policy, as submitted.

RESULT: APPROVED 3-0 W/ 2 ABSENT BY ROLL CALL VOTE
MOVER: R. Johnson
SECONDER: D. Mlynarski
ABSTAINED: N/A
ABSENT: W. Hendrix, T. Brickley

END OF CONSENT CALENDAR

- 5. AUTHORIZE GENERAL MANAGER TO EXECUTE INSTALLMENT SALE AGREEMENT FOR DRINKING WATER STATE REVOLVING FUND LOAN FOR STEEL RESERVOIR SEISMIC RETROFITS:** In September 2019, the Water Board adopted two resolutions approving the submission of an application for financial assistance and the Department's reimbursement intent for the Stater Water Resource Control Board's (SWRCB) Drinking Water State Revolving Fund program (DWSRF) to fund the planned Group 2 reservoir seismic retrofits. The DWSRF was a federal-state partnership that provided communities financing for water system infrastructure improvements. SBMWD staff worked closely with the SWRCB to successfully complete and submit the primary components of the DWSRF packet and was now ready to complete the agreement process for the program.

Staff proposed authorizing the General Manager to execute a financing agreement with the State Water Resources Control Board Division of Funding Assistance, for a total of \$8,572,967 from the Drinking Water State Revolving Fund in financial assistance for the construction of Group 2 steel reservoir retrofits. The requested loan was proposed to be paid back over a 20-year term at a 1.2% interest rate from water fund revenues.

MOTION: Adopt Resolution No. 2022-006, authorizing the General Manager to execute the Installment Sale Agreement for Drinking Water State Revolving Fund loan for the Steel Reservoir Seismic Retrofits Project from the State Water Resources Control Board.

RESULT: APPROVED 3-0 W/ 2 ABSENT BY ROLL CALL VOTE
MOVER: D. Mlynarski
SECONDER: R. Johnson
ABSTAINED: N/A
ABSENT: W. Hendrix, T. Brickley

6. REPORTS:

- A. Report of the President – None.**
- B. Report of the Commissioners – None.**
- C. Report of the Directors: None.**
- D. Report of the General Manager –**

1. General Manager Guerrero provided a COVID-19 update to the Water Board. San Bernardino County current case rate was 3% per 100,000 and the positivity rate was 1.5%, with an uptick in parts of the country due to an Omicron surge.

General Manager Guerrero stated that Pennsylvania went back to mandated face coverings indoors. The Department would continue to keep a close eye and continue to follow state guidelines, which changed to reflect that if a person was exposed there would no longer be a quarantine period if the person was asymptomatic.


General Manager Guerrero stated that the Department would adjust its current working guidelines as necessary should events or guidelines change.

2. General Manager Guerrero thanked the Information Technology section for setting up the Board Room for the first hybrid Water Board Meeting.

General Manager Guerrero stated the Water Board, staff, and the public would continue to have the option of attending future meetings via Zoom or in-person, for as long as the state would allow it.

7. ADJOURNMENT:

The next regular meeting of the Water Board was scheduled for 9:30 a.m., April 26, 2022, at the Margaret H. Chandler Water Reclamation Plant, located at 399 Chandler Place, San Bernardino, CA, 92408 or via web-conference.

By: 
Miguel J. Guerrero, P.E.
General Manager