



**City of San Bernardino
Municipal Water Department**

399 Chandler Place
San Bernardino, CA 92408
<http://www.sbcitywater.org>

*President Cecilia "Toni"
Callicott*

Commissioners

*Wayne Hendrix
David Mlynarski
Rikke Johnson
Thomas Brickley*

MINUTES

FOR THE
WATER BOARD OF THE CITY OF SAN BERNARDINO

OCTOBER 12, 2021

CALL TO ORDER

The Regular Meeting of the Water Board of the City of San Bernardino was called to order by President Toni Callicott at 9:30 AM, Tuesday, October 12, 2021, via web-conference and livestream via YouTube.

ROLL CALL

Attendee Name	Title	Status	Arrived
Cecilia "Toni" Callicott	President	Present	9:30 AM
Wayne Hendrix	Vice President	Present	9:30 AM
David Mlynarski	Board Member	Present	9:30 AM
Rikke Johnson	Board Member	Present	9:30 AM
Thomas Brickley	Board Member	Absent	N/A
Miguel Guerrero	General Manager	Present	9:30 AM

- 1. ANNOUNCEMENTS BY THE BOARD:** None.
- 2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA:** None.
- 3. PUBLIC COMMENTS ON ITEMS LISTED ON THE AGENDA:** None.

4. CONSENT CALENDAR – ITEMS 4A THROUGH 4C:**A. PAYROLL:**

	<u>Water Fund</u>	<u>Sewer Treatment</u>	<u>Sewer Collections</u>	<u>Total</u>
Claims:298629-298808				
Accounts Payable	\$726,671.01	\$1,261,444.61	\$20,970.90	\$2,009,086.52
Gross Payroll				
09/13/21 –	<u>299,206.23</u>	<u>211,872.94</u>	<u>68,389.90</u>	<u>579,469.07</u>
09/26/21				
TOTALS	<u>\$1,025,877.24</u>	<u>\$1,473,317.55</u>	<u>\$89,360.80</u>	<u>\$2,588,555.59</u>

Payroll for the pay periods beginning September 27, 2021 through October 10, 2021.

B. CONTRACTS AND BILLS: Contracts and bills presented at this meeting.

C. MINUTES: September 28, 2021.

RESULT:	APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER:	D. Mlynarski
SECONDER:	R. Johnson
ABSTAINED:	N/A
ABSENT:	T. Brickley

END OF CONSENT CALENDAR

- 5. REQUEST TO APPROVE REHABILITATION AND RE-EQUIPPING OF RIX WELL XR-42– 00273:** In 1996, a groundwater extraction relief well (Well XR-42) was constructed and equipped as one of thirty-three (33) extraction wells at the Regional Tertiary Treatment Rapid Infiltration and Extraction (RIX) Facility. On January 6, 2021, while performing preventive maintenance on Well XR-42, the RIX maintenance staff noticed a pronounced noise and determined the origin is from the pump at the bottom of the well. Staff performed maintenance troubleshooting to correct the issue. Staff identified that complete removal of the well equipment, rehabilitation of the well, and re-equipping of the system was necessary to restore proper function to Well XR-42.

The funding source for this was Account 300-5025-580-8400, Construction Order 00273 “RIX – Annual Repair / Rehabilitation Well System” under the RIX Facility Fund. Sufficient unencumbered funds existed to fund this Project.

MOTION: Approve the award of the Rehabilitation and re-equipping of RIX Well XR-42 to Best Drilling and Pump Inc., in the amount of FIFTY-FIVE THOUSAND, SEVEN HUNDRED, AND 00/100 DOLLARS (\$55,700.00) to be proposed for ratification at the next RIX JPA quarterly meeting on January 5, 2022.

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: R. Johnson
SECONDER: W. Hendrix
ABSTAINED: N/A
ABSENT: T. Brickley

6. **REQUEST TO APPROVE REHABILITATION AND RE-EQUIPPING OF RIX WELL XR-57– 00273:** In 1996, a groundwater extraction relief well (Well XR-57) was constructed and equipped as one of thirty-three (33) extraction wells at the Regional Tertiary Treatment Rapid Infiltration and Extraction (RIX) Facility. On October 20, 2020, while performing preventive maintenance on Well XR-57, the RIX operations staff noticed a no-flow condition on the SCADA screen and the maintenance staff confirmed the pump shaft was binding and difficult to turn. Staff identified that complete removal of the well equipment, rehabilitation of the well, and re-equipping of the system was necessary to restore proper function to Well XR-57.

The funding source for this was Account 300-5025-580-8400, Construction Order 00273 “RIX – Annual Repair / Rehabilitation Well System” under the RIX Facility Fund. Sufficient unencumbered funds existed to fund this Project.

MOTION: Approve the award of the Rehabilitation and re-equipping of RIX Well XR-57 to Best Drilling and Pump Inc., in the amount of SIXTY-SIX THOUSAND, SEVEN HUNDRED, AND 00/100 DOLLARS (\$66,700.00) to be proposed for ratification at the next RIX JPA quarterly meeting on January 5, 2022.

RESULT: APPROVED 4-0 BY ROLL CALL VOTE W/ 1 ABSENT
MOVER: R. Johnson
SECONDER: D. Mlynarski
ABSTAINED: N/A
ABSENT: T. Brickley

7. **REPORTS:**

A. **Report of the President – None.**

B. **Report of the Commissioners –**

1. Commissioner Mlynarski stated that he would not be in attendance at the October 26, 2021 Water Board Regular Meeting.

2. Commissioner Johnson stated that he was a Commissioner on the Electoral Redistricting Advisory Committee (Committee), and there would be a public meeting at Feldheim Library on October 12, 2021 at 6:00 p.m. for Ward 1 and another meeting at the Lutheran Church of Our Savior on October 16, 2021 at 10:00 a.m.

Commissioner Johnson stated that the Committee was going to conduct fourteen (14) community meetings throughout all of the City Wards, with at least three (3) virtual meetings.

Commissioner Johnson stated that this was an exciting time because there would be some movement between Wards, particularly Wards 2 and 4, as the Committee was in the process of trying to equalize the numbers in all Wards.

Commissioner Johnson stated that the Committee was on a short timeline because all redistricting maps would have to be submitted to the County by the December 15, 2021 deadline. Information regarding the Committee and redistricting was online at www.sanbernardinocityredistricting.org.

C. Report of the Directors –

1. Director Mouser stated that the rate study would be brought forth as an agenda item at the November 6, 2021 Water Board Regular Meeting.
2. Director Miller informed the Water Board that he would be virtually attending the American Water Works Association (AWWA) Annual Fall Conference on October 19-21, 2021, and that he and several staff members were planning on attending the AWWA Annual Spring Conference in Anaheim, California in April 2022.
3. Deputy General Manager Ohama stated that the City received approximately \$6.4 million from the Emergency Rental Assistance Program (ERAP), which provided up to twelve (12) months of rental and utility assistance for qualified residents that were in arrears due to the pandemic.

Deputy General Manager Ohama stated that the City contracted with a third-party agency, Inland SoCal 211, to administer the program. The Department was forwarded approximately thirty-nine (39) accounts from SoCal 211, totaling \$29,365.78 in assistance, and of that amount, the Department had received \$11,592.59.

Deputy General Manager Ohama thanked Customer Service and Finance staff for their ongoing help with this program.

D. Report of the General Manager –

1. General Manager Guerrero provided a COVID-19 update to the Water Board. San Bernardino County case rates and positivity rates continued to improve. The current case rate per 100,000 was approximately thirteen percent (13%) and the current positivity rate was 3.5%.
2. General Manager Guerrero stated that vaccinations continued to improve throughout the Department, County, and State. Currently, fifty-four percent (54%) of Department employees reported being vaccinated. The number of vaccinations in the County was fifty-seven percent (57%), and the State was seventy-one percent (71%).
3. General Manager Guerrero stated that President Callicott shared an article on cloudseeding that was in The Sun Telegram. The article stated that SAWPA would be engaging in a four (4) year study for a cloudseeding pilot project.

General Manager Guerrero stated that the Department would be following this project and would inform the Board of any developments. A link to the article would be shared with the Water Board.

4. General Manager Guerrero informed the Water Board that he would be on vacation from October 13, 2021 through October 22, 2021, but would be available by phone.

8. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None.

9. CLOSED SESSION:

- A.** Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6):


Agency Designated Representative: President Callicott

Unrepresented Employee: General Manager

No reportable action was taken.

10. ADJOURNMENT

The next regular meeting of the Water Board was scheduled for 9:30 a.m., October 26, 2021, via web-conference.

By: 

Miguel J. Guerrero, P.E.
General Manager



Minutes 10-12-21 for Signature - 10-26-21

Final Audit Report

2021-10-27

Created:	2021-10-27
By:	Amy Smith (amy.smith@sbmwd.org)
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"Minutes 10-12-21 for Signature - 10-26-21" History

-  Document created by Amy Smith (amy.smith@sbmwd.org)
2021-10-27 - 3:35:06 PM GMT- IP address: 64.60.19.66
-  Document emailed to Miguel Guerrero (miguel.guerrero@sbmwd.org) for signature
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-  Document e-signed by Miguel Guerrero (miguel.guerrero@sbmwd.org)
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